



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

CORONA-NORCO FAMILY YMCA Job Description & Performance Standards

Position: Day Camp Counselor
Reports to: Program Director
Pay Range: \$16.50/hr
FLSA Status: Part-Time – Non-Exempt - Seasonal

POSITION SUMMARY:

The primary role of a camp counselor is to supervise a group of campers throughout a day of camp, giving them the best possible experience, with camper safety always in the forefront. To provide that experience, camp counselors must come to camp with high energy, a positive attitude, and a willingness to do what it takes to make camp fun. You will be expected to create games, lead activities, plan arts and crafts, and work collaboratively with other counselors to create and lead activities, so you must be prepared to fill time and lead those activities. You will be hands-on with the campers every day, and you will be asked to communicate with parents at pick up or drop off to talk about their camper's experience. Camp counselors are expected to represent the Y's core values and speak with the Y voice. Our counselors encourage participation by all campers and create an environment where everyone aspires to be their best.

Having a positive adult role model is a vital part of a child's life. Camp Counselors must be passionate about working with youth and being that mentor.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Under the direction of the Program Director, the Camp Counselor will coordinate and implement both structured and unstructured programming to engage campers and provide opportunities for campers to succeed, develop leadership skills, and foster healthy growth.
- Provide opportunities for campers to develop & strengthen academic, physical, and social skills.
- Connect campers with caring adults, consciously engage non-engaged campers, and be impactful leaders to our campers.
- Provide clear leadership to campers by consistently supervising activities, confidently identifying boundaries, communicating rules, and educating and supporting youth on acceptable behavior.
- Attend staff meetings and trainings as scheduled and required. Support Leaders/Directors in the implementation of meetings and training.
- Adheres to YMCA program standards regarding safety and risk management.
- Act as representative of the Corona Norco Family YMCA at all times. Conveys information on programs and schedules and refers members to other programs as appropriate. Articulate the mission, cause, and rally cry of the Corona Norco Family YMCA
- Supports other Y staff and volunteers by building strong relationships using Y tools, such as Listen First, in all interactions.
- Conveys information on the Corona-Norco Family YMCA charitable initiatives.



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- Builds strong relationships and rapport with members and helps them connect with each other and the YMCA. Encourages member involvement and identifies potential volunteers.
- Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention, emergencies, dress guidelines, and cleanliness standards.
- Other duties as assigned.

QUALIFICATIONS:

- Minimum one (1) year of experience working or participating in a youth group/program setting. YMCA program participation preferred.
- Minimum 18 years of age.
- Proven ability to coordinate, implement, and/or lead enrichment/recreational activities.
- Knowledge of youth development practices and conflict mediation.
- Energetic, youth-friendly, and creative person with a high level of enthusiasm about providing meaningful opportunities and activities for youth.
- Proven ability to work effectively with people of different backgrounds, abilities, opinions, and perceptions.
- Possess imagination, a sense of humor, patience, conviction, sincerity, enthusiasm, initiative, self-control, adaptability, willingness to learn, integrity and ingenuity.
- Must possess the four essential characteristics for dealing with the growth of youth into adulthood: good health, intelligence, moral character, and personality.
- Ability to follow and accept instructions and relate well with peers.
- Familiarity with working with schools and community-based agencies preferred.
- Must be able to model the core values, Caring, Respect, Responsibility and Honesty.
- Must have commitment to the mission and cause of the YMCA and uphold its values and ethics.
- Must have clearance through fingerprinting, drug testing, criminal records, and child abuse index check.

WORK ENVIRONMENT & PHYSICAL DEMANDS:

- Ability to plan, lead, and participate in a range of activities in a variety of outdoor/indoor settings.
- Ability to care for up to 15 youths and can handle the tension and exasperation
- Ability to stand for long periods of time
- Ability to walk/run for long periods of time
- Ability to lift up to 50 lbs from the floor to waist high, ten to fifteen times a day



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- Ability to crouch to the youth's height and maintain eye contact at the youth's level; to sit on the floor; to stand tall enough to reach the youth on play equipment; to stand or sit for long periods of time; to walk up and down stairs.
- Must be able to clean and maintain equipment and facility. Must be able to proactively take precautions to ensure the health and safety of all children, parents, staff, and themselves when coming in contact with children who are ill.