



# WEST SUBURBAN YMCA Financial Aid Request Form

**Our household requests financial aid for:**      **Membership:**\_\_\_\_ **Instructional Programs:**\_\_\_\_  
**Preschool/OST:**\_\_\_\_ **Summer Camp:**\_\_\_\_

**Adult 1's Name:**\_\_\_\_\_ **Date of Birth:**\_\_\_\_/\_\_\_\_/\_\_\_\_

**Address:**\_\_\_\_\_ **City:**\_\_\_\_\_ **State:**\_\_\_\_\_ **Zip:**\_\_\_\_\_

**Email:**\_\_\_\_\_ **Sex:**\_\_\_\_\_ **Pronouns:**\_\_\_\_\_

**Race/Ethnicity (Optional):** \_\_\_\_\_

**Adult 2's name (if applicable):**\_\_\_\_\_ **Date of Birth:**\_\_\_\_/\_\_\_\_/\_\_\_\_

**Sex:**\_\_\_\_\_ **Pronouns:**\_\_\_\_\_ **Primary Phone** \_\_\_\_\_

**Race/Ethnicity (Optional):** \_\_\_\_\_

**Estimated Annual Adjusted Gross Income for the Household:** \$ \_\_\_\_\_

**Total Number of Household Family Members:** \_\_\_\_\_ (please list additional family members below)

1. \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Relation \_\_\_\_\_
2. \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Relation \_\_\_\_\_
3. \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Relation \_\_\_\_\_
4. \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Relation \_\_\_\_\_
5. \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Relation \_\_\_\_\_

**List any special circumstances or attach a hardship letter:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Are you willing to share your Y story to help support the Annual Campaign?** \_\_\_YES \_\_\_NO

**Are you legally required to file taxes with the IRS?**

\_\_\_\_\_ **YES**, and I will provide my most recent Form 1040 as income verification.

\_\_\_\_\_ **NO**, and I will provide income verification as outlined on page two of this form.

The information listed on this form is correct to the best of my knowledge. I understand that the financial assistance granted to me by the West Suburban YMCA must be reapplied for annually, or as requested by the West Suburban YMCA.

**Applicant Signature:**\_\_\_\_\_ **Date:**\_\_\_\_\_

***** FOR OFFICE USE ONLY *****	
Membership Subsidy _____ %	Childcare Subsidy _____ % CCC ID# _____
Program Subsidy _____ %	Begin Date _____ Expiration Date _____
Camp Subsidy _____ %	Approved By: _____ Approved Date: _____



## WEST SUBURBAN YMCA Financial Aid Request Form

**No one is turned away from our YMCA due to an inability to pay. With funds raised through our Annual Campaign, we are able to offer financial assistance for membership, programs, camp, and/or childcare to all qualified applicants.**

### Financial Assistance Policies

- Financial aid awards are determined on a sliding scale based on household size and household income regardless of who will have a membership.
- Our sliding scale is reviewed regularly and subject to change.
- Applicants that appeal their award decision will have their application reviewed by the Vice President of Operations.
- Awards are confined to the dates on the financial aid award letter. The applicant is responsible to reapply with current income verification prior to the end date of their award or as requested by the West Suburban YMCA. The West Suburban YMCA will send a financial aid expiration notice at least 30 days prior to the award's expiration date.
- All financial assistance and income information is kept confidential.
- Applicants may submit a letter of hardship if desired.

### Partnership with DCF

Children under the care of the Department of Children and Family Services are offered a free youth membership. Foster families of these children are offered 50% off membership rates. To apply, please submit this request form and a letter verifying the start date and end date (if known) of the foster child(ren)'s placement in your home.

**Call 617-244-6050 or email [financialaid@wsymca.org](mailto:financialaid@wsymca.org) with any questions.**

**Submit this form and required income information via email or by mail or in-person drop off to**

### Income Verification

- **Households that file taxes with the IRS must provide a copy of their most recent Form 1040.** W2s are not sufficient. You can access a copy of your most recent Form 1040 at [irs.gov/get-transcript](https://irs.gov/get-transcript).
- **If, and only if, a household is not legally obligated to file taxes with the IRS,** they must provide a copy of the deposits section of their bank statement and as many of the documents below as are applicable to their household:
  - Statements for all government assistance your household receives (ex: TAFDC, SSI, DTA, SSDI, Unemployment)
  - One month's worth of paystubs for all current jobs held in the household
  - For international applicants, government approved Visa that shows funding amount while in the US (ex: F-1, J-1, etc.)
- Additional documentation may be requested.

### Notification Process

- We primarily communicate via email. Applicants will be notified via email (or mailed letter if no email is provided) to the information provided on the this request form within 7 days of receiving a **completed** financial aid application.
- It is the applicant's responsibility to ensure we have accurate contact information.

**West Suburban YMCA  
Attn: Financial Aid  
276 Church Street  
Newton, MA 02458**