



WATERTOWN FAMILY YMCA

Volunteer Application

Thank you for considering the Watertown YMCA to volunteer your time and talents.

Name: _____ Address: _____

City, State, Zip: _____

Phone: _____ Email Address: _____

Why are you interested in volunteering at the YMCA?

Volunteer Opportunities

Special Events		Coaching	
<input type="checkbox"/>	Shamrock Run	<input type="checkbox"/>	Soccer
<input type="checkbox"/>	Healthy Kids Day June	<input type="checkbox"/>	Lacrosse
<input type="checkbox"/>	Turkey Day Fun Run	<input type="checkbox"/>	Basketball
<input type="checkbox"/>	Festival of Trees	<input type="checkbox"/>	Gymnastics
<input type="checkbox"/>		<input type="checkbox"/>	My Child's Team (Name: _____)
<input type="checkbox"/>		<input type="checkbox"/>	Other: _____
<input type="checkbox"/>		<input type="checkbox"/>	
<input type="checkbox"/>		<input type="checkbox"/>	

References

Position				
Dates				
Phone Number				
May we contact?	Yes	No	Yes	No

Please read carefully. This application is not complete until the following statement has been read and signed.

We are strongest when we promise to make sure everyone has the opportunity to learn, grow, and thrive at the Y. We accomplish that when we value the diversity of everyone's personal beliefs, respect the rights to those beliefs, and we expect all to honor our core values of caring, honesty, respect, and responsibility with one another. Everything we do stems from that expectation. In my role as a volunteer, I agree to demonstrate and uphold this promise in all that I do.

I certify that all the information furnished on this form is true, complete, and correct to the best of knowledge. I understand that such information is subject to verification. I understand and agree that any material misrepresented or facts deliberately omitted in my application may be justified for refusal of a volunteer position. No contract is implied by this application or selection for a volunteer opportunity guaranteed.

I will comply with all policies established by the YMCA of Watertown. I give the YMCA of Watertown permission to take and use pictures of me, while volunteering, as they see fit. I release the YMCA of all liability while volunteering and recognize that it is my responsibility to let those I am working with if there is anything that is asked of me beyond my physical limitations. I understand that all Y member information to which I have access to is confidential. I agree to not discuss member information without approval from YMCA staff.

I acknowledge that the YMCA of Watertown provides equal Volunteer opportunities (EEO) to all applicants without regard to race, color, religion, sex, national origin, age, disability, or genetics. The YMCA of Watertown expressly prohibits any form of workplace harassment based on race color, religion, gender, sexual orientation, gender identity, or expression, national origin, age, genetic information, disability, or veteran status.

My signature certifies that I have read and agree with the above statements.

Signature _____ Date: _____

VOLUNTEER CODE OF CONDUCT

The Watertown Family YMCA is committed to providing a safe and welcoming environment for all members and guests. To promote safety and comfort for everyone, all individuals are asked to act appropriately while exhibiting the character values of respect, responsibility, caring and honesty. A member, program participant, or guest who is in violation of the Code of Conduct could be subject to consequences including removal from a program and/or termination of membership or program privileges.

- Conflict of Interest: Employees/volunteers shall not engage in any activity directly or indirectly that will rebound to their personal financial benefit as a result of YMCA Employment.
- Alcoholic Beverages, Illegal Drugs and Firearms: No alcoholic beverages, illegal drugs or firearms may be stored, used on or brought to any property used by or under the control of the YMCA.
- Dress Code: It is expected all employees will dress in a neat and appropriate manner for their position.
- Personal Property: The YMCA does not assume responsibility for personal belongings left on YMCA property
- Policies and Procedures: I will not purposely violate any YMCA policy or fail to follow YMCA policies, practices, procedures or refuse to perform duties or assignments.
- I will not engage in any unacceptable, inappropriate or unprofessional behavior or language, including lack of courtesy.
- Neglect of duty, including sleeping on the job or unauthorized absence from your assigned work area will not be tolerated.
- In order to protect YMCA staff, volunteers and program participants – at no time – during a YMCA program may a staff person be alone with a single child where they cannot be observed by others.
- Staff/volunteers shall never leave a child unsupervised.
- Staff/volunteers shall not abuse children including physically, verbally, sexually, mentally or neglectfully. Any type of abuse will not be tolerated and is grounds for immediate dismissal.
- Unsatisfactory attendance, including tardiness, excessive absences from work, or taking excessively long meal breaks will not be tolerated.
- Outside Employment: Employment outside the YMCA cannot interfere with the employee's expected work schedule or their job performance or be philosophically incompatible with the mission of the YMCA.
- Cell Phone Use: Any use of a cell phone either to talk or text is prohibited when in program or in direct contact with members. Cell phone use is allowed under extenuating circumstances, with the approval of the direct supervisor.
- The YMCA recognizes that the use of electronic technology and networks must be consistent with its purpose, goal and mission. Any use of YMCA equipment or information networks for inappropriate, illegal, obscene or sexual harassment purposes is prohibited.
- **Social Networking Guidelines:** YMCA employees/volunteers are personally responsible for any content shared in a public forum over the internet (i.e. Facebook, Twitter, etc.) Employees must be aware of their audience, and are encouraged to think before posting. Be aware of your association with the YMCA while using social networks. If you identify yourself as a YMCA employee, ensure your profile and related content is consistent with how you wish to present yourself to coworkers and members.
- No employee will share confidential information about a member, program participant or coworker. Any violation of confidentiality will be addressed by the employees' direct supervisor and disciplinary action may be taken

I have read and understand the Watertown Family YMCA Code of Conduct. I understand that as a staff member or volunteer I must follow the Code of Conduct or disciplinary action may be taken up to the suspension or termination of my employment or volunteer

I authorize investigation into any and all statements contained in this application. I understand that falsification, misrepresentation or omission of facts called for will result in immediate removal from the YMCA volunteer program. I authorize the YMCA to secure information about my experience with any reference or business, including previous YMCAs listed above and for those parties to provide information concerning my experience releasing all parties from any liability arising therefrom.

Initial

Notice to All Applicants: The YMCA enforces its policies and practices to prevent child abuse.

Allegations or suspicions of child abuse are taken very seriously at the YMCA and will be reported to the proper authorities for investigation. We have abuse reporting procedures, there are unscheduled visits from supervisors, we have an open door for parents, and we have a code of conduct for staff. We also screen carefully to prevent abusers from being hired or allowed to volunteer. The Watertown Family YMCA has a zero tolerance standard for child abuse.

Initial

Volunteer Signature _____ **Date** _____