# SETUP YOUR the Descent of the Descent Setup Setu

Register for programs faster and easier
Update or change your billing information

Schedule payments
View or print receipts

Pay your account balance

# **Program Participants and Guests:**

Are you a current or past Program Participant? If so use your phone number to access your online account. If you cannot remember your password or haven't set one up yet, please click forgot password to get an access code emailed or text to you.

Not a Y Member? Non-Members pay no membership or joining fees and have access to most Y programs as Program Participants. To register you will need to set up a free non-membership account and you can begin your easy online registration:

### STEP 1:

#### Select the program you wish to register for.

#### **STEP 2:**

You will be taken to our online portal for registration.

- If you are already a <u>MEMBER</u> please sign in by clicking Log-In in the top righthand corner using the phone number associated with your membership.
- If you are registering as a <u>NON-MEMBER</u>, click the link in the top right corner that says, "SIGN UP"

# **STEP 3:**

ON THE NEXT SCREEN, SELECT the membership option that you would like to register for.

# STEP 4:

Non-Member registrant only: CLICK TO SELECT THE NON-MEMBER MEMBERSHIP TYPE.

#### **STEP 5:**

**COMPLETE THE INFORMATION FORM WITH YOUR CONTACT INFORMATION.** At the bottom of the screen, you will be able to save your non-member record with the option of adding any additional adults or children for whom you will be registering. Once you have finished adding additional individuals to your account, click next.

# STEP 6:

ENTER AN EMAIL AND SELECT A PASSWORD TO COMPLETE CREATION OF YOUR Y ONLINE ACCOUNT. You can now begin to search and register for programs!

QUESTIONS? Please call our branch location numbers listed below and they should be able to assist you! The branches are open Monday - Friday, 6:00AM-10:00AM & 2:00PM - 6:00PM

SOUTHEAST VENTURA COUNTY YMCA | WWW.SEVYMCA.ORG

Conejo Valley Branch 805.523.7613 | Simi Valley Branch 805.583.5338 | Yarrow Family YMCA 818.707.9622